

Regular Meeting
October 20, 2014

The Board of Directors of the Louisa-Muscatine CSD met in regular session on Monday, October 20th, 2014 at 6:00 p.m. at the LM Admin Office, 14478 170th Street, Letts IA. Directors present included Angie Kemp, Scott Wilson, Bob Nowak and Pam Lee. Director Eric Schlutz was absent. Also present were Supt Mike Van Sickle and administrators Doug McBride and Amy Lantigua. Others present were Stacy Peterson, HS English teacher; Kay Chapman, parent; and community member Cliff Skidmore.

Call to Order/Approval of Agenda

President Kemp called the meeting to order at 6:00 p.m. Nowak moved, and Wilson seconded, to approve the agenda as presented. Motion carried, 4-0.

Community Forum

- Cliff Skidmore was present to speak to the board about the issue of roof repair/replacement. He stated that he had looked at the roof with a roofing company and wanted to give the board his recommendation on how to proceed.
- Kay Chapman invited the board to attend the upcoming district cross country meet that LM is hosting at the CedarCrest Golf Course on Thursday, October 23rd.

Consent Agenda

Nowak moved, and Wilson seconded, to approve the consent agenda that consisted of the minutes of the September 15, 2014 meeting, the claims for payment in the amount of \$114,209.67 (activity fund \$13,206.50) and the September financial reports. Motion carried, 4-0.

Reports

- Individualized English I
Ms. Peterson reported on the success of the Individualized English 1 class that she first taught in 2013-14. The class was created for the 9th grade students who fail English 1 causing a problem as they moved on to their 10th and 11th grade years because the English courses are sequential. She reported that the class was typically composed of 8-10 students and that all should be back on track with English credits by the second semester of this year.
- Administrators
Administrative and athletic director reports were made available to the board.
- Certified Enrollment
It was reported that the October 1st enrollment count was down 8 students. While the number of resident students attending our district was down only by 1 student, there was a loss of 7 open enrolled out students. The number of students who are open enrolled to our district from other districts increased by 1 student. Our official certified enrollment is 762.9.

Board Policies Series 100, 200, 300 First Reading

Nowak moved, and Lee seconded, to approve the first reading of Board Policies Series 100, 200, and 300. Motion carried, 4-0.

Board Policy 407.6 "Early Retirement Plan"

Lee moved, and Wilson seconded, to approve the first reading of Board Policy 407.6 "Early Retirement Plan". Supt. Van Sickle explained that this was in keeping with his plan of budget savings measures. Those who qualify and wish to take advantage of the early retirement incentive will need to have their decision made prior to the December 8th board meeting. Motion carried, 4-0.

CSIP and APR Reporting

Wilson moved, and Lee seconded, to approve the Comprehensive School Improvement Plan and the Annual Progress Report as presented by Mrs. Lantigua, Curriculum Director. She explained that the C Plan consists of 4 parts: APR, CSIP, DDSDP and the Iowa Core Plan. She reviewed the APR goals, reported that the district would be adding social studies to the assessments given at the secondary level, reported that the district's special ed plan was due for its 5-year update and explained the method the district uses to ensure that we are using the intended curriculum. Motion carried, 4-0.

Driver Education Contract

Wilson moved, and Lee seconded, to approve the 2015-16 contract with the Mississippi Bend AEA to provide driver ed instruction at a cost of \$370 per student. The students are responsible for the cost except in the case of free/reduced students for whom the district must pay. Motion carried, 4-0.

EZ-CARE2 Software Purchase

Wilson moved, and Nowak seconded, to approve the purchase of EZ-CARE2 software for Busy Hands at a cost of \$3513 and annual support of \$455 per year. The software will be used to manage student accounts for the preschool and daycare customers. Motion carried, 4-0.

Out-of-State and Overnight Trips

Supt Van Sickle presented proposed approval guidelines for student trips. He noted that there are several divisions of student participation – curricular (class and/or grade level trips), co-curricular (secondary music and FFA), extra-curricular (athletics, activities and cheer) and national club organizations (FFA & NHS) and that due to the nature of each area, the approval processes could differ. There was discussion as to why some trips were approved and others were not, the possibility of setting a radius for approved travel, the impact to the budget, and the importance of consistency.

Chorale, Jazz Choir & Jazz Band Trip to St Louis

Wilson moved, and Lee seconded, to approve the chorale, jazz choir and jazz band trip to St Louis to compete in the Heritage Music Festival next April. The motion failed on a vote 1-3 with Lee, Kemp and Nowak voting "nay". Kemp stated that she felt the guidelines for student travel should be adopted before any more trips are approved.

Purchase of Curriculum Support Materials

Nowak moved, and Lee seconded, to approve the purchase of curriculum support materials for the Title and Learning Center programs in the amount of \$8681.66 from McGraw Hill. Motion carried, 4-0.

Architect Consideration and Discussion

Supt Van Sickle reported that he had acquired the names of several architects that deal with school, including roofing, projects and that he would be in contact with them to start the process of hiring a firm to help with the roof project.

Personnel

- Resignations
Nowak moved, and Wilson seconded, to accept the resignation of Greg Soy from his position as JH Baseball coach. Motion carried, 4-0.
- Hirings
Lee moved, and Nowak seconded to approve the hiring of Mike Bunnell as ass't baseball coach, JH girls basketball coach, and JH boys basketball coach; Chad Hahn, ass't wrestling coach; Ben Brade – JH wrestling coach; Lyndsey Leopard as Ass't girls bb coach; and Pam Stewart as Wr cheer coach. Motion carried, 4-0.
- Contract Renewals

Wilson moved, and Nowak seconded, to approve the continuation of contracts for Jeremy Sedam and Lyndsay Leopard for head and ass't software coaches. Motion carried.

- Pay Adjustment – Moving on Salary Schedule
Wilson moved, and Lee seconded to approve the increase in pay for eight teachers who completed the required hours for movement on the salary schedule. The eight teachers are Kristan Brant, Andrew Genz, Brennan Gerst, Michelle Helscher, Annie Gordon, Vicki Shady, Heidi Sievert and Lee Wolf. Motion carried, 4-0.
- Librarian Stipend
Lee moved, and Wilson seconded, to approve a \$3000 stipend for Amanda Elliott for librarian services provided before and after school beginning in October 2014 and continuing until the end of the school year. Motion carried, 4-0.
- Volunteers
Nowak moved, and Wilson seconded, to approve Jacey Terrill as a volunteer coach with the wrestling cheerleading squad. Motion carried, 4-0.

Informational/Future Agenda Items

- The board set Thursday, October 30th at 5:30 p.m. as a work date to continue the review of board policies series 400.
- The board will review their goals at the regular November board meeting.
- An ABM representative, along with Kirk Kinsley, will be asked to report on the janitorial services at the regular December meeting.

Adjournment

Wilson moved, and Nowak seconded, to adjourn the meeting at 9:40 p.m. Motion carried, 4-0.

Angie Kemp, President

Karron Stineman, Secretary